



وزارة التجارة والصناعة
Ministry of Commerce and Industry

Application for registration in the
Commercial Register

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Public Shareholding Company	<input type="checkbox"/> Foreign Company Branch	<input type="checkbox"/> Private Shareholding Company
<input type="checkbox"/> Holding Company	<input type="checkbox"/> Partnership Company	<input type="checkbox"/> Limited Liability Company (LLC)	<input type="checkbox"/> Limited Partnership Company
<input type="checkbox"/> Limited Partnership Company with shares			

Trade Name/Commercial Address:

Nationality: Capital:

Address: (of the Applicant / Headquarters of the company):

Phone Number: Email: Unit Number:

Building Number: Street Number: Area Number:

Commercial Activity

1	2	3	4
5	6	7	8

Names of Partners	Representative of the Legal Person	Personal Number	No. of registration in the Commercial Register/Legal Person	Nationality	Percentage of ownership	Mobile Number

Trademark Data

Trademark name in Arabic	Trademark name in English	The Category number in which the Trademark is registered
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Managers and authorized signatories in the Commercial Register

Full Name	Representative of the Legal Person	Personal Number	No. of registration in the Commercial Register/Legal Person	Nationality	Powers of the Manager

I, the undersigned, hereby certify, on my own risk, that all the data contained in the above application and the attached documents are correct. I undertake to obtain all the needed approvals from the competent government entities, and I authorize to submit this application:

Mr.: _____ ID no: _____

ID Card Number	Name of the Applicant	Applicant ID Card Number	Capacity	Mobile Number	Signature

For official use (Administration Notes)

Full Name:

Capacity:

Signature:

Note: Kindly take a look at the required documents and the attached instructions before filling out the Commercial Register registration form.

The required documents for a new Commercial Register registration:

The documents required for a trade name reservation:

- Copy of a proof-of-identity card

The required documents for the registration of sole proprietorships in the Commercial Register

- Trade Name Reservation
- A copy of the proprietor ID card
- Copy of the official power of attorney and a copy of the authorized signatory's ID card.
- The approval of the competent authorities in the event that the commercial activity requires so.

The required documents for the registration of companies in the Commercial Register:

- Trade Name Reservation
- Beneficial Owner Declaration Form
- The Instrument of association or the Memorandum of association, Articles of association (depending on its type) printed out from the Ministry's website and authenticated by the Ministry of Justice.
- The Instrument of association or the Memorandum of association, Articles of association approved and sealed by the Companies Affairs Department for all types of companies and for LLC only in the event that the articles of the instrument of association are amended.
- The approval of the competent authorities, in the event that the commercial activity requires so.
- Copy of the endowment deed in case the ownership belonged to the General Directorate of Endowments.
- The approval of the Business Development and Investment Promotion Department for the registration of companies that are fully owned by non-Qataris.
- An authenticated and approved copy of the partners' Commercial Registers if they were companies, concerning each level of ownership, up to the natural persons (for foreign companies)

- A copy of a proof-of-identity card for each of the owner/partners, the representative of the legal person, the directors, the authorized signatories and the person authorized to submit the application.

The required documents to register a Foreign Company Branch in the Commercial Register

- The license application to register a foreign company branch to operate in the State.
- The approval of the Business Development and Investment Promotion Department.
- A copy of a proof-of-identity card for each of the owner/partners, the representative of the legal person, the directors, the authorized signatories and the person authorized to submit the application.

Important instructions

- The application form of the Commercial Register registration, the Memorandum of association, or the Instrument of association or the Articles of association, to be filled online from the Ministry of Commerce and Industry website or the single window.
- An ID card or a passport for natural persons (companies), or an authenticated and approved copy of the Commercial Register for legal persons (for foreign companies).